

**MCHENRY COUNTY  
EMERGENCY TELEPHONE SYSTEM BOARD  
MEETING May 16, 2002**

Chief Steve Kite, Chairman, called the McHenry County Emergency Telephone System Board to order on May 16, 2002, in room C140 in the McHenry County Government Center, at 9:04 A.M., for a regular meeting.

**MEMBERS IN ATTENDANCE:** Chief Kite, Chairman, Dir. Barry Valentine, Vice-Chairman, D.C. Art Weber, Chief Ken Rydberg, Commander Phil Dammeir, Sgt. Joe Hallman Sgt. Dick Johns, Ofc. Bob Harper, Officer Jim Molnar, and John Shay.

**MEMBERS ABSENT:** Chief Ken Mrozek and Claire Kinter.

**STAFF IN ATTENDANCE:** Tiki Carlson, 911 Coordinator and Jamie Bauman, Admin Specialist.

**VISITORS:** Mary Clinkart, Motorola; Tom Treichler and Barb Concialdi, Chicago Communications; Sean Smith, Citizen of McHenry County.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** NONE

**MOTION:** by Barry Valentine, second by Sgt. Johns, to accept the minutes from the April 18, 2002 meeting. All members present voted AYE. Motion passed.

**ADDITIONS TO THE AGENDA:** NONE.

**CORRESPONDENCE:** Letters from Village of Spring Grove and Spring Grove PD requesting 21" monitors if any are available.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as of April 2002, was \$1,524,162.09 in the General Account.

**MOTION:** by Barry Valentine, second by D.C. Weber, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

**BILLS:** John Shay reviewed the bills and asked if we needed a roll call vote for the bills. Chief Kite advised him he was not aware of that being necessary.

**MOTION:** by Barry Valentine, second by John Shay, to pay the 290001& 290100 bills for the month of April in the amount of \$68,741.18. All members present voted AYE. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** When we receive another wireless check we will be getting another CD.

**TECHNICAL:** There have been 2 responses from vendors who presented their Call Notification Systems to the board. Reverse 911 and City Watch. There will be a Technical Committee meeting on June 12th to discuss this project. (CLDP 9:00 AM) The committee will also be discussing which route to pursue for the County Wide Network. There was discussion about visiting Skokie to see their set up and see how they came up with their decision to go CDPD. They are running HTE CAD and have an interface to IWIN CDPD. Officer Molnar advised the board that CDPD can interface to both Indico and HTE.

It was discussed to look into a consultant that can tie the three entities together, ETSB, Courts, and the Police Chief's association. The entities will need time to facilitate a budget for this project. The County is leaning towards IWIN and there are 12 Verizon towers in the county for CDPD.

**PERSONNEL:** There will be a personnel committee meeting following the Technical meeting on June 12th at CLPD.

**TRAINING:** NONE.

**PSAP:** The question was raised if wireless mice could be used with CAD V. Tiki will look into getting a few "test" mice.

Tiki provided a copy of the Insurance Audit of inventory to the board. It was decided, based upon a motion made in December of 2001, we do not need to include the Generators in our list. It was advised to send a registered letter to each entity regarding ownership and maintenance of their generator.

**MAPPING:** Please remember that any new ADDRESSED plat maps need to be forwarded to the 911 office.

**DISCUSSION:** Nomination and election of officers-

**MOTION:** by Commander Dammeir, second by John Shay, to nominate the existing Chairman Steve Kite, Vice Chairman Barry Valentine, and Secretary Dick Johns. All members present voted AYE. Motion passed.

**MOTION:** by John Shay, second by Commander Dammeir, to close nominations. All members present voted AYE. Motion passed.

Due to the NENA Conference, and in order to have a quorum, the June meeting date needs to be changed from June 20th to June 27th.

**MOTION:** by Captain Olson, second by Sgt. Dammeir, to change the ETSB meeting in June from the 20th to the 27th.

**COORDINATOR'S REPORT:** See attached.

**INFORMATION ITEMS:** Sean Smith, a resident of McHenry County, informed the board that even though he is an employee of ICJIA, he is not representing them today. He asked to address the board about his concerns, as a citizen, regarding the proposed RF network.

**EXECUTIVE SESSION:** None

Adjournment was at 10:38 a.m., Motion by Barry Valentine, second by Commander Dammeir.

## **The next meeting is Thursday June 27, 2002 9:00 A.M.**

### **Coordinator's Report for May 16, 2002**

#### **CAD-**

- ❖ Dispatcher training is this week May 13<sup>th</sup>-17<sup>th</sup>. The feed back has been mostly positive. I have received a few calls about some "issues" that things either are not the same as CAD IV or not there. I have asked and request you to do the same, please have any TC with a question or issue or problem with CAD V to write it down, particularly what steps were taken to get them to the point of their problem. I would like to thank Mary Christiansen, Wileen Peterson, Keith Svendsen, and Kathy Kempe for all their help in getting through the CAD V Admin part of this set up. Kathy and I will be meeting in Friday morning with the CAD V trainer to compile a list of what we need to look at.
- ❖ 20" monitors will be placed in the dispatch centers over the next few weeks. I will set up a time with each agency to get the monitors in place. I would like to find out which agencies will be utilizing the 21" Philips monitors in their agencies. I have had requests from non PSAP agencies and their village for monitors.

#### **PSAP/911-**

- ❖ Chicago Communications has completed changing out the Processor cards. Thank you to everyone for your patience with this.
- ❖ Ameritech KNOX Box testing was completed on May 8<sup>th</sup>. Thank you to everyone for their participation. The test will be conducted again in late September or early October. Ameritech has implemented a bi-annual testing schedule.

#### **WIRELESS-**

- ❖ Phase 1 routing Voice Stream and AT&T has been completed. We are looking for testing to start the beginning of June.

#### **Correspondence-**

- ❖ **Letters from Village of Spring Grove and Spring Grove Police Department requesting 21" monitors.**

#### **MISCELLANEOUS INFORMATION-**

- ❖ Reservations for NENA and hotel reservations for APCO have been made. I will be getting conference information to those attending next week.

#### **911 Line Count Information-**

Ameritech March 2002	\$65,600.04	VERIZON March 2002	\$ xfer problem
Ameritech February 2002	\$66,294.83	VERIZON February 2002	\$ 5,772.82
Ameritech January 2002	\$66,004.00	VERIZON January 2002	\$ 5,774.44